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Employee Safety Committee Meeting Report

Meeting date: September 22, 2020	Time: 3:30 p.m.	Place: Riley Creek
Membership present: Dana Newdall, David Doubrava, Tim Wilson		Recorder: Tim Wilson
Old business - Action items completed No old business		
Action items not completed <ol style="list-style-type: none"> Reminder to all district staff to complete all Safe School trainings. November 6, 2020, is the deadline for all employees to complete all trainings. As of today, 44 district employees have completed the required courses and 43 others, including off-campus coaches, volunteers and Board members have not completed the required courses. 		
New business – Review of Employees Incident(s) <ol style="list-style-type: none"> There have been no reports of employee injury and no report of days lost from injury in the past four months (June – September). 		
New action items <ol style="list-style-type: none"> <u>Safety Compliance Tour of Riley Creek Intermediate and Middle School Wings.</u> Overall, the building was in excellent shape from a safety perspective. Over the past three years, the committee has observed continuous improvement and awareness levels. Custodial staff has been quick to respond to issues. With that said, a new focus of the committee is to expand its observations to COVID-related interventions such as presence of hand sanitizer, disinfectant wipes and spray bottles with cleanser. The District expectation is that all classrooms, offices and common areas will have appropriate cleaning and disinfecting supplies on hand. Report any needs to the campus office or custodial staff. <p>Room 24 – OK Room 25 – OK Room 26 – OK. Room 27 – OK Room 28 – OK Room 29 – OK Room 30 – OK Room 31 – OK Room 32 – OK Room 33 – OK Room 34 – OK Room 35 – OK; Observable clean up in Watershed Office ☺ Room 50 – OK Room 51 – OK Room 52 – OK Room 53 – OK Room 54 – OK Room 55 – OK Room 56 – OK Room 57 – OK Library – OK Gym –Need to order padding for front edge of stage during activities. Music – Work order in place to address wrinkled carpeting which is a tripping hazard and impairs piano movement</p>		
Other committee remarks: <ol style="list-style-type: none"> Meeting schedule will be third Thursday of the month at 3:30 p.m as follows: October 20, January 19, April 20 – High School November 17, February 16, May 18 – Riley Creek Primary Wing and Bus Garage December 15, March 16, June 15 – Riley Creek 		
Next meeting date: October 20, 2020	Time: 3:30 p.m.	Place: Gold Beach High School

