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Employee Safety Committee Meeting Report

Meeting date: January 19, 2021	Time: 3:45 p.m.	Place: Gold Beach High School
Membership present: Dana Newdall, David Doubrava, Tim Wilson		Recorder: Tim Wilson
Old business - Action items completed		
No old business		
Action items not completed - None		
New business – Review of Employees Incident(s)		
1. There was one reported incident. An employee tripped near a bicycle rack. The rack has been relocated. The employee lost two days of work.		
New action items		
1. <u>Safety Compliance Tour of Gold Beach High School.</u> Overall, the building was in excellent shape from a safety perspective. Over the past three years, the committee has observed continuous improvement and awareness levels. Custodial staff has been quick to respond to issues.		
2. With that said, a new focus of the committee is to evaluate air ventilation systems, like windows that can open.		
Room 1 – OK		
District Office – OK		
Room 2 – OK		
Library – Re-attach step into computer lab and add safety rope due to drop.		
Room 3 - OK		
Main Office – OK		
Copy/Work Room - OK		
Room 4 - OK		
Room 5 – Address door knob (inside cuff).		
Room 6 – Re-string projection until cord to center of room ceiling (teacher moved desk).		
Room 7 – OK		
Room 8 – OK		
Room 9 – (Storage)		
Room 10 – OK		
Room 11 – Needs hand sanitizer stand		
Room 12 – OK		
Room 13 – OK		
Room 14 – OK; Maintenance needed on window locks		
Room 15 – OK		
Room 16 – OK		
Room 17 – OK		
Room 17A – OK		
Gym – OK		
Wood Shop – OK		
Metal Shop – OK		
Music Room – OK		
North (Old) Gym - OK		
Other committee remarks:		
1. Meeting schedule will be third Thursday of the month at 3:45 p.m as follows:		
April 20 – High School		
February 16, May 18 – Riley Creek Primary Wing and Bus Garage		
March 16, June 15 – Riley Creek		
Next meeting date: February 16, 2021	Time: 3:45 p.m.	Place: Riley Creek Primary Wing and Bus Garage