

CENTRAL CURRY SCHOOL DISTRICT #1
Minutes of the Regular Meeting of the Board of Directors
JANUARY 20, 2021

BOARD OF DIRECTORS MEETING

Pursuant to notices made to the Curry County Reporter and to members of the Board of Directors, the regular monthly meeting was held on Wednesday, January 20, 2021, at the Gold Beach High School library.

Board members present and comprising a quorum were Vice Board Chair Kailey Clarno, Scott McNair, Nancy Sorensen and Jeremy Skinner. Board Chair Andy Wright was absent. Staff members present were Superintendent Tim Wilson, Gold Beach High School Principal Josh Metzger, Riley Creek School Principal Tom Denning, Business Manager Kristal Carpenter and Administrative Assistant Theresa Hendrix.

#1 CALLED REGULAR MEETING TO ORDER & PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

THE MEETING WAS CALLED TO ORDER by Vice Board Chair Kailey Clarno at 6:00 p.m., led the Pledge of Allegiance and read the mission statement.

#2 CELEBRATIONS AND PRESENTATIONS

#2.1 Proclamation of School Board Appreciation Month

Mr. Tim Wilson recognized the volunteers of the school board and read the Proclamation. Each board member was presented with a Certificate of Appreciation.

#3 CHANGES TO THE AGENDA

There were no changes to the agenda.

#4 APPROVAL OF CONSENT AGENDA

#4.1 Approval of minutes for the December 16, 2020 regular meeting, as presented.

MOTION WAS MADE by Scott McNair, seconded by Nancy Sorensen, to accept the consent items, as presented. Board unanimously voted in favor. Motion passed.

#5 CITIZEN INPUT FOR NON-AGENDA ITEMS

There was no citizen input for non-agenda items.

#6 DISTRICT REPORTS

#6.1 Financial Reports – Ms. Carpenter

Ms. Kristal Carpenter provided the financial reports of Accounts Payable, Budget/Actuals report, and General Ledger Cash Balance for December with the Board.

#6.2 Principal Reports

Mr. Tom Denning, Riley Creek School Principal shared:

Grant Awards: Two teachers at Riley Creek School received funds, Mr. Todd Lensing received \$1000.00 from the Curry County Cultural Coalition and Mrs. Hamm received \$1,000.00 from Coos Curry Electric Cooperative;

Field Trips: Mr. Cory Simonson has an 8th grade field trip planned for January 27th to learn about estuaries and take part of a large restoration project;

4th grade classes are learning how to write research papers and currently researching the life of Martin Luther King, Jr. and 3rd grade classes are using new surface pros and learning how to practice on line for math and writing;

Hearing Screening: 53 kindergarten and new students were screen by the ESD audiologist and all students passed the hearing screening;

Immunizations: Yearly immunization review report was sent to the Curry Public Health and 27 students were incomplete or insufficient. The majority of these students were 7th graders needing their tetanus/diphtheria booster. The exclusion day is February 17th however most of these students will meet their immunization requirements by the exclusion date;

Semester Conferences: Riley Creek will be holding virtual conferences this year on February 4th and 5th. Parents will sign up for the conferences by the links provided to schedule with their respective student's teachers. Parents who do not have internet available will be able to schedule phone conferences or face to face conferences as needed.

Concerns & Issues:

Internet connectivity;

Tech support for families/staff;

Consistency for staff and for students;

Loss of HIVE program;

and following up on excessive absences for some students

Mr. Josh Metzger, Gold Beach High School Principal shared

Instructional Model: Hybrid model instruction continues;

Finals week will be next week and will follow the hybrid schedule; PSAT and ASVAB will be offered on campus at the same time;

Currently looking at a HIVE-like model for after school tutoring to be on campus and working with ASCEND to set up in the gym's mezzanine area;

Project Updates: Maintenance – Additional work for the metal shop heaters due to the older electrical system needing to be replaced with new fuse boxes. Reese Electric completed the work this week;

Personnel: An evening custodian has been hired, Todd Beem, to join our custodial team with Justin Cole;

CTE Revitalization Grant: Ms. Newdall's class has received some new classroom health models and Metal and Wood shop will receive funding for goggle sanitization stations for the shops;

Goals:

Social & Emotional Health: Students approaching a challenging end of semester with finals and any incompletes from the 2019/2020 school year. Staff have

emphasized positive outcomes, possibility rather than deficits, and maintaining student focus on the outcome;

Communication & Accountability: Currently working on a video explaining the breakdown of the metrics as they apply to the schools to help parents and the public understand the guidelines;

Athletics/Activities: Fall sports to begin in February tentatively and still have more questions than answers with OSAA and working on the other factor of grades for students who want to be eligible to participate in sports this school year.

#6.3 Superintendent Report – Mr. Wilson reported current enrollment numbers for both schools at this time is 437 with 3 students down from December's report;

Professional Development: Part of an accreditation team to virtually visit Illinois Valley High School on March 8th – 10th through Cognia, the organization that provides accreditation for schools;

Personnel Actions: Greg Brown, special education teacher at Gold Beach High School and Debra Dorn, special education teacher at Riley Creek School have announced their resignation for purposes of retirement; Currently working with the licensed bargaining team for a MOU (Memorandum of Understanding) regarding COVID leave;

The District is working with Curry Health Network to arrange COVID vaccinations and 61 employees have received their first COVID vaccination which represents about 75% of the staff;

Budget-Related Actions: Riley Creek School middle school wing had extensive roof damage from the wind and rainstorm on January 12th. Bids are currently in progress for the repair;

Additional Surface Go devices and keyboards are being purchased with grant funds and will primarily serve the K-5 students;

Other Activities: Held a community forum on January 7, 2021, Thursday, at 6:00 p.m. via Zoom regarding input for the revision of the Student Investment Account budget;

Reminder to the board members whose terms are up for re-election on May 18, 2021 ballot and the candidates may file no earlier than February 6th and no later than March 18, 2021.

#7. OLD BUSINESS

#7.1 Update on COVID-19 Metrics

Mr. Tim Wilson provided the Board the update on the new COVID-19 metrics for the county and the impact on the instructional model. The new guidance provided on January 19th from Oregon Department of Education had little impact on the school district's current instructional model. One new process will be available starting around March 1st, students and staff who are symptomatic while at school may be tested on campus with a rapid-test as a possible indicator of the virus.

#8 NEW BUSINESS

#8.1 Superintendent Search Process

#8.1.1 Select and Appoint Screening Committee Members

The Board received and reviewed 15 applications and discussed the opportunity for confidential or management to apply for the screening committee.

MOTION WAS MADE by Nancy Sorensen, seconded by Jeremy Skinner, to accept the 15 Superintendent Search Screening Committee Applications, as presented. Board unanimously voted in favor. Motion passed.

MOTION WAS MADE by Jeremy Skinner, seconded by Scott McNair, to have the option of an additional application from management to apply for the Superintendent Search Screening Committee Applications by the end of Friday, January 22, 2021, as presented. Board unanimously voted in favor. Motion passed.

#8.1.2 Approve Salary Range for Posting

MOTION WAS MADE by Scott McNair, seconded by Nancy Sorensen, to approve the salary range for a full time position for the new Superintendent position to be from \$105,000.00 to \$120,000.00. Board unanimously voted in favor. Motion passed.

#8.2 Second Reading of Proposed Policies:

#8.2.1 –GBNAA /JHFF and AR – Reporting Requirements for Suspected Sexual Conduct with Students

MOTION WAS MADE by Scott McNair, seconded by Vice Chair Kailey Clarno, to adopt Policy GBNAA/JHFF and GBNAA/JHFF AR, as presented. Board unanimously voted in favor. Motion passed.

#8.3 First Reading of 2021-2022 School Calendar

Mr. Tim Wilson shared the two proposed school calendars for the 2021-2022 school year. Proposal Calendar A follows the same schedule as this school year and Proposal Calendar B has two professional development days removed which adds two additional student contact days. The proposed calendars have been shared with the licensed staff. The Board reviewed and discussed the calendars and the adoption of the calendar will be at the February board meeting.

#8.4 2021-2022 Budget Calendar

Mr. Tim Wilson shared the proposed budget calendar for 2021-2022. Ms. Kristal Carpenter shared with the Board the budget calendar was a typical calendar and due to being a smaller school district the budget committee usually met for one meeting. Mr. Jeremy Skinner asked if there could be the option for two or additional meetings for the review of the budget. Mr. Kristal Carpenter stated she would research the rules for publishing notices for the budget calendar and would share the information with the Board. The Board decided to wait on adopting the budget calendar upon the information received from Ms. Carpenter.

#8.5 Local Service Plan from South Coast Education Service District

Mr. Tim Wilson shared the local service plan services provided by South Coast ESD of Tier 1 and the choices of Tier 2 for the school district.

MOTION WAS MADE by Scott McNair, seconded by Nancy Sorensen, to approve the South Coast ESD 2021-2022 Local Service Plan, as presented. Board unanimously voted in favor. Motion passed.

#8.6 Audit Plan of Corrective Action

Ms. Kristal Carpenter explained the letter and information regarding the corrective action for the 2019-2020 audit to the Board. The letter addresses the significant deficiency regarding the segregation of duties and the Board Chair to review the financial journal transaction entries.

MOTION WAS MADE by Jeremy Skinner, seconded by Nancy Sorensen, to approve the Corrective Action for the 2019-2020 Audit, as presented. Board unanimously voted in favor. Motion passed.

#8.7 Superintendent Evaluation Time Line

Mr. Tim Wilson provided the Board his self-evaluation of performance rubrics and goals. Mr. Wilson and the board discussed the timeline for Superintendent's evaluation and to meet the deadline date of March 15th. After the Board discussed the timeline for the new Superintendent interviews for the week of the 16th of February, the Board agreed to move the regular board meeting date to February 24th.

#9 CITIZEN INPUT ON AGENDA ITEMS

There was no citizen input on agenda items.

#10 INDIVIDUAL BOARD MEMBER REPORTS

Ms. Kailey Clarno thanked everyone who applied to the Superintendent screening committee;

Mr. Scott McNair shared a compliment he heard regarding the school district doing a good job with the challenges of the hybrid learning model; and

Ms. Nancy Sorensen expressed she was grateful for the staff that chose to receive the COVID vaccine and to help with getting everyone back in school again.

#11 KEY DATES/CALENDAR UPDATES

#11.1 Special Board Meetings – February 4th and 9th, 2021

#11.2 Superintendent interviews – February 16th – 19th, 2021

#11.3 Next regular Board Meeting will be February 24, 2021 at 6:00 p.m.

#12 ADJOURNMENT

The meeting was adjourned at 7:39 p.m.

Kailey Clarno
Vice Board Chair

Theresa Hendrix
Administrative Assistant